



## CHIEF EXECUTIVE OFFICER

**Employer:** Scottish Squash is the official governing body for the sports of squash and racketball in Scotland, recognised by **sportscotland** and the World Squash Federation. Scottish Squash is a company limited by guarantee, with an elected Management Board, seven members of staff and a regional development network.

**Role:** Scottish Squash is seeking an enthusiastic, self-motivated, highly organised individual to lead Scottish Squash. This is an exciting opportunity in the lead up to the 2010 Commonwealth Games in Delhi and 2014 Commonwealth Games in Glasgow and provides significant potential for the role to develop further with the successful applicant. The Chief Executive Officer will lead the staff and volunteers and will work in partnership with the Management Board to set and achieve a new future for Scottish Squash.

**The Purpose of the Post:** As the senior staff member the Chief Executive Officer will drive the business and future strategic direction of Scottish Squash, with and on behalf of the Management Board. This includes developing, creating and managing all aspects of staffing, systems, services and programmes including the production, implementation and review of Scottish Squash's Strategic and Annual Plans.

**Accountability:** the post will report to and be line managed by the President and will have overall responsibility for all staff members.

**Hours:** 37.5 hours per week. The post will require some evening and weekend work with time off in lieu of payment being awarded.

**Salary:** Circa £35,000

**Location:** Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh, EH12 9DQ.

**Closing date:** 12noon on Wednesday 17 February 2010.

**Interviews:** Friday 26 February and/or Monday 1 March.

A full job description and application pack are available via the website below or by contacting Kate Gostlow, Membership Services Co-ordinator via the phone number below or via email at: [kate.gostlow@scottishsquash.org](mailto:kate.gostlow@scottishsquash.org)

For an informal discussion about the post please contact Ron Pearman, President on: 01620 823 948.

This information is also available in alternative formats and in larger text upon request.

**Tel: 0131 317 7343**  
**[www.scottishsquash.org](http://www.scottishsquash.org)**

Scottish Squash is a company limited by guarantee registered in Scotland. Scottish Squash is an Equal Opportunities Employer and a non-smoking work place.



sportscotland

**LOTTERY FUNDED**